

Project	Highway Litter	Date	20130705
Subject	Rubbish at J13/M25	Time	14:00

Called by: Highways Agency at request of Zilch UK

Meeting location: Highways Agency, Dorking

	Name	Company/Title
Participants:	Alison Earle	Highways Agency
	Janice Burgess	Highways Agency
	Ian Kennard	Connect Plus Services
	Mark Peers	Connect Plus Services
	Ian Boulton	Connect Plus Services
	Peter Silverman	Clean Highways
	Quentin Brodie Cooper	Zilch UK

Purpose: To achieve a high level of understanding between the attendees of the challenges faced in keeping the junction free of litter and explore ways in which they can collaborate to address them.

Agenda:

Introductions

- Role and responsibilities
- Desired outcomes
- Additional items for agenda

The current state of the junction

- Recent work
- Up-to-date report

Litter clearance programme

- Timing and frequency of rubbish clearing activity
- Triggers that initiate litter clearing

Contractor debris

- Folding sign frames/stands
- Sand bags
- Contractual requirements

Evidence-based risk assessments

- Access to and around the junction
- Crash barrier layout

Collaboration with voluntary sector

- What help can be offered
- How collaboration might be achieved

Anti-littering initiatives

- Portable CCTV monitoring
- Anti-littering signs and messages

Jane's

Agenda for Highway Litter Meeting on 20130705

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AOB